1. PURPOSE
1.1 The purpose of this Parent Involvement Policy is to outline the requirements for contribution for parents of member swimmers.

2. SCOPE
2.1 This Policy applies to parents of all swimmers in the Club, whether competitive or recreational swimmers.

3. POLICY STATEMENT
3.1 All parents of swimmers are required to contribute to the ongoing operations of the Swim Club in some way, as outlined below each year.
3.2 The minimum requirements depend on whether swimmers are competitive or recreational.
3.3 Parents of swimmers are required to participate in timekeeping. This includes timekeeping at competitive meets for competitive swimmers and club nights for all swimmers attending.
3.4 Parents of all competitive swimmers are required to volunteer at Somerset Meets in which their children are swimming. There are numerous positions which are part or full day roles. Parents will be signed up to roles in the event they have not volunteered.
3.5 Parents of all swimmers are required to contribute to fundraising activities of the Club on an annual basis.
3.6 If any specific fundraising activities are performed for a grouping of swimmers, parents of those swimmers are expected to undertake these fundraising activities.
3.7 Parents of swimmers are required to attend any Meet their child participates in.
3.8 A more significant contribution is expected from parents of swimmers on a tri-annual basis. This may be through a position on either the Operating Committee or one of the Sub-Committees, or contribution to the development and administration or your child’s squad in consultation with the Committee.
3.9 Parents of swimmers are encouraged to volunteer for a role on the Committee.

4. CONSEQUENCES FOR NON-COMPLIANCE
4.1 If required contributions to the Club are not met, particularly in respect of timekeeping, then the following process will occur:
   • A first warning will be given for non compliance to the parent/swimmer(s)
   • For a subsequent breach, at the discretion of the Operating Committee the parent/swimmer will be notified that the swimmer(s) will have their membership temporarily suspended, as such they are ineligible to enter the next event/meet. Should this occur at a Somerset Meet, the swimmer will be not allowed to race that day. This is applied in accordance with the swimmer’s membership status – i.e. miss one Club Night for a recreational member or a competitive swim meet for competitive members, with the exception of state and national titles for competitive swimmers.
   • The swimmer will not be able to benefit from any club funding, including prizes, awards, club clothing etc. as decided by the Committee, with the exception where fundraising has been completed for a specified activity and the parent/swimmer(s) have contributed directly to this activity.
Volunteer Positions Available
The following volunteer positions are available and their duties are in accordance with the position descriptions:

Executive Committee Roles
* President
* Vice President
* Secretary
* Treasurer

General Committee Roles
* Registrar
* Race Secretary
* Volunteer Coordinator
* Fundraising Coordinator
* Uniform Coordinator
* Food & Beverage Coordinator
* Events Coordinator
* Social Media Coordinator

Swim Meet Roles
* Chief Marshall
* Assistant Marshall
* Check starter
* Starter (Note: SGC supplies this unless we have a qualified Starter – accreditation supplied by SGC)
* Timekeeper
* Gate/ Door Attendee
* Fundraising/ Raffles
* BBQ assistant
* Announcer
* Awards Presentation
* Parking Assistant
* Control room assistant
* Runners

Club Night Roles
* Starter (does not require qualification from SGC)
* Check Starter
* Marshall
* Timekeepers
* Food assistant